

# MUNICIPAL DISTRICT OF BONNYVILLE NO. 87

Minutes of  
March 28,  
2018

Minutes of the regular meeting of the Municipal District of Bonnyville No. 87 held March 28, 2018 in Bonnyville.

Present

Present at the meeting were:

Greg Sawchuk	Reeve
Marc Jubinville	Ward 1
Darcy Skarsen	Ward 2
Mike Krywiak	Ward 3
Ed Duchesne	Ward 4
Dana Swigart	Ward 5
Ben Fadeyiw	Ward 6
Diane Jenkinson	Marketing and Communications
Chris Cambridge	Chief Administrative Officer
Karen Kalinski	Recording Secretary

Call to Order

Reeve Sawchuk called the meeting to order at 9:30 AM. The meeting was opened with a short prayer.

Agenda

18.209 Moved by Councillor Jubinville that the agenda be adopted as presented.

CARRIED

Minutes

18.210 Moved by Councillor Fadeyiw that the minutes of the March 14, 2018 meeting be adopted as presented.

CARRIED

Cheque  
Register  
Report

Vendor Cheque Register Report from March 15, 2018 to March 28, 2018 was provided to Council for their information.

Public Safety  
Report

Chris Garner, Director, reported on the activities of Public Safety.

Parks,  
Recreation and  
Culture Report

Chris McCord, Director, reported on the activities of Parks, Recreation, and Culture.

Bonnyville  
Agricultural  
Society –  
Operating Grant

18.211 Moved by Councillor Jubinville that Council approve the 2018 Agricultural Societies Operating Grant in the amount of \$20,000.00 as requested by the Bonnyville Agricultural Society.

CARRIED

Agriculture and  
Waste Services  
Report

No report was presented by Agriculture and Waste Services.

Planning and  
Development  
Report

Caroline Palmer, Director, reported on the activities of Planning and Development.

Bylaw No. 1671  
Road Closure  
and Sale

18.212 Moved by Deputy Reeve Swigart that Bylaw No. 1671, being a bylaw of the Municipal District of Bonnyville No. 87, for the purpose of closing and selling a portion of road allowance to Neil Vaajo as follows:

Plan 534BM  
All that Portion of Road within the NE 9-63-2-W4M  
Containing 0.902 Hectares (2.23 acres) more or less

be given second reading.

CARRIED

18.213 Moved by Councillor Fadeyiw that Bylaw No. 1671 be given third reading.

CARRIED

Bylaw No. 1684  
Road Closure  
and Sale

18.214 Moved by Deputy Reeve Swigart that Bylaw No. 1684, being a bylaw of the Municipal District of Bonnyville No. 87, for the purpose of closing and selling a portion of government road allowance to Dianne Tebby as follows:

Plan 534BM  
All that Portion of Road within the NW 10-63-2-W4M  
Containing 0.866 Hectares (2.14 acres) more or less

be given second reading.

CARRIED

18.215 Moved by Councillor Fadeyiw that Bylaw No. 1684 be given third reading.

CARRIED

Hwy 28 and  
Hwy 41 Area  
Structure Plan  
Open  
House

Council received information on the Public Open House to be held April 5, 2018 for the Highway 28 and Highway 41 Area Structure Plan.

Finance and  
Administration  
Report

Michael Trabysh, Director, reported on the activities of Finance and Administration.

Request for  
Refund of  
Property Tax  
NW 33-62-7-4  
MLP 810408

18.216 Moved Councillor Jubinville that Council approve the request for refund of property tax payments made from 2005 to 2016 in the amount of \$940.68 on NW 33-62-7-W4 Roll No. 6207332001 Miscellaneous Lease Permit (MLP) as requested by the Assessed Person.

DEFEATED

Addition of Account Receivable to Tax Roll – Unsightly Property 18.217 Moved by Councillor Skarsen that Council approves addition of the outstanding account receivable amount of \$262.50 to be added to the property taxes for Lot 10 Block 1 Plan 6724 ET Roll No. 6204014041  
CARRIED

Cancellation of Uncollectible Trade Receivables – Spraying Weeds and Waste 18.218 Moved by Councillor Krywiak that Council approves the removal of the outstanding trade receivables in the amount of \$2,955.75 from the municipality’s financial records as they are deemed uncollectible as follows:

<u>Account</u>	<u>Invoice</u>	<u>Amount</u>
EKD0001	IVC00030208	\$1,701.00
SUP0004	IVC00029050	\$1,233.75
JOH0139	IVC00030608	\$ 21.00.

CARRIED

Addition of Utility Account Receivables to Tax Roll Waste Collection Door to Door 18.219 Moved by Councillor Fadeyiw that Council approves addition of the outstanding utility account receivables in the amount of \$2,796.49 to the tax roll, as attached to and forming part of these minutes.  
CARRIED

Cancellation of Uncollectible Utility Account Receivables Waste Pick Up 18.220 Moved by Councillor Krywiak that Council approves the removal of the outstanding receivables in the amount of \$297.00 from the municipality’s financial records as they are deemed uncollectible as follows:

<u>Account</u>	<u>Legal Land Description</u>	<u>Amount</u>
51805.03	Lot 1 Blk 3 Plan 6724 ET	\$ 33.00
40170.00	Lot 6 Blk 1 Plan 2107 EO	\$ 33.00
80077.00	Lot 6 Blk 4 Plan 132 3594	\$ 33.00
80089.00	Lot 19 Blk 4 Plan 132 3584	\$198.00

CARRIED

Addition of Utility Account Receivable to Tax Roll Sewer Therien 18.221 Moved by Councillor Duchesne that Council approves addition of the outstanding utility account receivables in the amount of \$1,416.71 to the tax roll, as attached to and forming part of these minutes.  
CARRIED

Cancellation of Uncollectible Utility Account Receivables Water and Sewer 18.222 Moved by Councillor Jubinville that Council approves the removal of the outstanding receivables in the amount of \$3,499.78 from the municipality’s financial records as they are deemed uncollectible, as attached to and forming part of these minutes.

CARRIED

Recess Reeve Sawchuk recessed the meeting at 11:05 AM.

Reconvene The meeting reconvened at 11:10 AM. All present as prior to the recess.

Transportation And Utilities Report Darcy Zelisko, Director, reported on the activities of Transportation and Utilities.

Award of 2018 Tender – Range Road 440 Imperial Oil Surface Works 18.223 Moved by Deputy Reeve Swigart that Council approves Transportation and Utilities to proceed with awarding the tender for Range Road 440 (Imperial Oil) Surface Works to Knelsen Sand & Gravel for a total price of \$2,472,895.00 plus GST and approves a total project budget of \$2,830,725.00 plus GST.

CARRIED

18.224 Moved by Councillor Jubinville that Council approve purchase of two tables of eight in the amount of \$1,200.00 for the Bonnyville Oilmen’s Annual Lobsterfest to be held May 11, 2018.

CARRIED

Council Committee Reports Councillors represented on various boards and/or committees presented reports on the following:

1. Bonnyville Municipal Seed Cleaning Plant
2. Bonnyville and District Centennial Centre
3. Bonnyville and District Family and Community Support Service
4. Bonnyville Regional Fire Authority
5. Cold Lake Family and Community Support Services
6. Cold Lake Regional Utilities Commission
7. North East Muni Corr Ltd.
8. Industry Liaison Committee
9. Lakeland Lodge and Housing Foundation
10. Minister of Justice and Health Meetings.

Correspondence Council received the following correspondence as information:

1. STARS – Thank You for Funding
2. Alberta Municipal Affairs – 2017/2018 Alberta Community Partnership (ACP) Program – Grant Approvals

Lakeland Business of the Year – Request for Sponsorship 18.225 Moved by Deputy Reeve Swigart that Council approve sponsorship in the amount of \$1,500.00 towards the 5<sup>th</sup> Annual Lakeland Business of the Year Awards to be held October 12, 2018 as requested by the Bonnyville and District Chamber of Commerce.

CARRIED

Lac La Biche County – Request For Letter of Support 18.226 Moved by Councillor Krywiak that the Municipal District support Lac La Biche County in lobbying the Government of Alberta to revisit proposed changes to fishing regulations and forward a letter to the Minister of Environment and Parks.

CARRIED

Adjournment      18.227      Moved by Councillor Krywiak that this meeting adjourn.  
Time of Adjournment 12:07 PM.

CARRIED

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REEVE

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CHIEF ADMINISTRATIVE OFFICER