

# MUNICIPAL DISTRICT OF BONNYVILLE NO. 87

Minutes of  
April 12,  
2017

Minutes of the regular meeting of the Municipal District of Bonnyville No. 87 held April 12, 2017 in Bonnyville

Present:

Present at the meeting were:

Ed Rondeau  
Don Sinclair  
David Fox  
Mike Krywiak  
Barry Kalinski  
Dana Swigart  
Darcy Zelisko  
Tracy Wasylow  
Karen Kalinski

Reeve  
Ward 1  
Ward 2  
Ward 3  
Ward 4  
Ward 5  
Director, Transportation and Utilities  
Communications Coordinator  
Recording Secretary

Call to Order

Reeve Rondeau called the meeting to order at 9:30 AM. The meeting was opened with a short prayer.

Agenda

17.093 Moved by Councillor Sinclair that the agenda be adopted with the following additions:

- P. In-Camera
  - 1. Land
  - 2. Personnel.

CARRIED

Minutes

17.094 Moved by Councillor Bamber that the minutes of the March 8, 2017 meeting be adopted.

CARRIED

Cheque  
Register  
Report

Vendor Cheque Register Reports from March 9, 2017 to March 22, 2017 and from March 23, 2017 to April 12, 2017 were provided to Council for their information.

Bonnyville Golf  
and Country –  
Request for  
Funding

17.095 Moved by Councillor Fox that Council approve a one-time contribution of \$150,000.00 towards upgrade of the irrigation system as requested by the Bonnyville Golf and Country Club.

CARRIED

Friends of  
Walsh Field –  
Request for  
Funding

17.096 Moved by Councillor Swigart that Council approve a contribution of \$240,000.00 towards the upgrade of the track at Walsh Field as requested by Friends of Walsh Field.

CARRIED

Extreme  
Mudfest –  
Request for  
Funding

17.097 Moved by Councillor Kalinski that Council approve a contribution of \$8,000.00 towards shuttle costs, an additional shower and port-a-potties for 2017, as requested by Extreme Mudfest Bonnyville.

CARRIED

Public Safety Report Chris Garner, Director, reported on the activities of Public Safety.

Youth Conference – Request for School Officer 17.098 Moved by Councillor Sinclair that Council approve a School Resource Officer providing a session on Internet Safety at a Youth Conference Day Event being organized by 4 Wing Military Family Resource Centre to be held in Cold Lake on May 19, 2017.

CARRIED

Community Services Report Chirs McCord, Director reported on the activities of Community Services.

Cold Lake Agricultural Society – Operating Grant 17.099 Moved by Councillor Bamber that Council approve the 2017 Agricultural Societies Operating Grant in the amount of \$20,000.00 as requested by the Cold Lake Agricultural Society.

CARRIED

Community Association Grants 17.100 Moved by Councillor Fox that Council approve the 2017 Community Association Operating Grant in the amount of \$5,000.00 as requested by North Shore Heights/Shay Cho Bay Community Society.

CARRIED

17.101 Moved by Councillor Swigart that Council approve the 2017 Community Association Operating Grant in the amount of \$25,000.00 as requested by the Ardmore Senior Citizens' Club.

CARRIED

Beaverdam Community Society – Playground 17.102 Moved by Councillor Sinclair that Council approve a contribution of \$25,000.00 towards construction of a new playground as requested by Beaverdam Community Society.

CARRIED

Elk Point Lions Club – Request for Funding 17.103 Moved by Councillor Kalinski that Council not approve a contribution towards the Moose Lake Walleye Tournament to be held June 23-24, 2017 as the request does not meet the requirements of Policy No. 10.12.11 *Donations and Recognitions*.

CARRIED

Canada Day Requests for Additional Funding 17.104 Moved by Councillor Kalinski that Council table its decision on the request received from the Town of Bonnyville and the City of Cold Lake to increase funding from \$5,000.00 to \$10,000.00 for Canada 150 Day Celebrations for 2017.

CARRIED

ASB Report Matt Janz, Director, reported on the activities of Agriculture and Waste Services.

Addition of Utility Accounts Receivable to Tax Roll 17.105 Moved by Councillor Swigart that Council approve the addition of the outstanding waste utility accounts receivable to property taxes in the amount of \$1,194.00, as attached to and forming part of these minutes.

CARRIED

Policy No. 60.63.08 17.106 Moved by Councillor Bamber that Council adopt Policy No. 60.63.08 *Fenceline Cleaning*, as amended.

CARRIED

2017 Ground Water Monitoring – Award of Tender 17.107 Moved by Councillor Sinclair that Council approve Agriculture and Waste Services to proceed with awarding the tender for the 2017 Ground Water Monitoring for Public Works Yard and Landfills to ELKAN Environmental Engineering in the amount of \$28,583.25 plus GST.

CARRIED

Planning and Development Report Caroline Palmer, Director, reported on the activities of Planning and Development.

Bylaw No 1659 Fees 17.108 Moved by Councillor Sinclair that Bylaw No. 1659, being a bylaw of the Municipal District of Bonnyville No. 87, to establish fees for services, licenses, permits or approvals, be given first reading.

CARRIED

17.109 Moved by Councillor Kalinski that Bylaw No. 1659 be given second reading.

CARRIED

17.110 Moved by Councillor Bamber that Council allow Bylaw No. 1659 third reading at this meeting.

CARRIED (NOT UNANIMOUS)

Recess Council took a 10 minutes recess.

Reconvene The meeting reconvened at 10:30 PM. All present as prior to the recess.

Finance and Administration Report Michael Trabysh, Director, reported on the activities of Finance and Administration.

Bylaw No. 1662 17.111 Moved by Councillor Fox that Bylaw No. 1662 being a bylaw of the Municipal District of Bonnyville No. 87, to establish rules and procedures for the conduct of elections, be given first reading.

CARRIED

17.112 Moved by Deputy Reeve Krywiak that Bylaw No. 1662 be given second reading.

CARRIED

17.113 Moved by Councillor Sinclair that Council allow Bylaw No. 1662 third reading at this meeting.

CARRIED UNANIMOUSLY

17.114 Moved by Councillor Kalinski that Bylaw No. 1662 be given third reading.

CARRIED

2017 Budget – 17.115 Moved by Councillor Bamber that Council adopt the 2017 Adoption Budget for the Municipal District which has total revenues and expenditures of \$134,632,640.

CARRIED

Bylaw No. 1661 17.116 Moved by Councillor Sinclair that Bylaw No. 1661, being a Property Tax Rate bylaw of the Municipal District of Bonnyville No. 87, to authorize the rates of taxation to be levied against assessable property within the Municipal District of Bonnyville No. 87 for the 2017 taxation year, be given first reading.

CARRIED

17.117 Moved by Councillor Swigart that Bylaw No. 1661 be given second reading.

CARRIED

17.118 Moved by Deputy Reeve Krywiak that Council allow Bylaw No. 1661 third reading at this meeting.

CARRIED UNANIMOUSLY

17.119 Moved by Councillor Kalinski that Bylaw No. 1661 be given third reading.

CARRIED

Bylaw No. 1660 17.120 Moved by Councillor Fox that Bylaw No. 1660, being a bylaw of the Municipal District of Bonnyville No. 87, to amend Bylaw No. 1629 ‘The Local Improvement Tax Bylaw to fund the construction of a water pipeline and water storage facilities’ be given first reading.

CARRIED

17.121 Moved by Councillor Swigart that Bylaw No. 1660 be given second reading.

CARRIED

17.122 Moved by Councillor Bamber that Council allow Bylaw No. 1660 third reading at this meeting.

CARRIED UNANIMOUSLY

17.123 Moved by Councillor Sinclair that Bylaw No. 1660 be given third reading.

CARRIED

Transportation and Utilities Report

Darcy Zelisko, Director, reported on the activities of Transportation and Utilities.

Award of 2017 Tender - Ardmore Storm Pond East

17.124 Moved by Councillor Swigart that Council approves Transportation and Utilities to proceed with awarding the tender of the Ardmore Storm Pond East project to SITE Resource Group Inc. in the amount of \$678,810.61 plus GST, and a construction budget including contingency and engineering of \$800,000.00 plus GST.

CARRIED

2017 Salary and Wage Grid – Amendment

17.125 Moved by Councillor Bamber that Council approves amendment to the 2017 Salary and Wage Grid adding a wage grid for the Road Construction Crew effective April 9, 2017.

CARRIED

17.126 Moved by Deputy Reeve Krywiak that Council direction, to the Chief Administrative Officer, regarding the hiring of a full time professional engineer be changed to an engineering technician with experience in both public and contractor liaison and inspection for the 2017 construction season to reflect the very limited engineering works required in the off season at this time.

CARRIED

Council Committee Reports

Councillors represented on various boards and/or committees presented reports on the following:

1. Alberta Hub
2. Bonnyville Municipal Seed Cleaning Co-op
3. Cold Lake Hearts for Healthcare
4. Bonnyville Family and Community Services – New Daycare with Reduced Rates
5. Bonnyville and District Chamber of Commerce.
6. Lakeland Industry Community Association - Water Stewardship Program.

Correspondence Council received the following correspondence as information:

1. North East Muni-Corr – Installation of Gates and Steel Rail Fences at Trestle
2. Bonnyville Family and Community Services – 2017 Volunteer Appreciation Dinner
3. Invitation – Comfort Inn & Suites
4. Environment and Parks – Response re Designated Materials Regulation and Expansion of the E-Waste Recycling Program.

Bonnyville Regional Fire Authority – Purchase of Radio Equipment 17.127 Moved by Deputy Reeve Krywiak that Council approves the Bonnyville Regional Fire Authority to proceed with purchase of equipment for Alberta First Responder Radio Communication System to a maximum of \$450,000.00.  
CARRIED

Policy No. 10.12.28 17.128 Moved by Councillor Kalinski that Council adopt Policy No. 10.12.28 *Personnel* as amended.  
CARRIED

Cold Lake Hearts for Healthcare – Gala 17.129 Moved by Councillor Sinclair that Council approves purchase of two tables in the amount of \$1,600.00 for the Cold Lake Hearts for Healthcare Gala to be held May 6, 2017.  
CARRIED

Cold Lake Hearts for Healthcare – 2017 Donation 17.130 Moved by Councillor Bamber that Council approves a donation of \$10,000.00 to Cold Lake Hearts for Healthcare to be presented at the gala.  
CARRIED

Northern Lights Library Board – Memorandum of Understanding 17.131 Moved by Councillor Sinclair that the Municipal District enter into a Memorandum of Understanding with Northern Lights Library Board to transfer the activities of the M.D. Library Board to the Northern Lights Library Board as a result of dissolution and discontinuance of the M.D. Library Board.  
CARRIED

Operating Grant Requirement 17.132 Moved by Councillor Bamber that Council approves Michael Trabysh, Director of Finance and Administration, as the reviewer of any organization’s financial records administered and/or maintained by the Municipal District of Bonnyville.  
CARRIED

In-Camera 17.133 Moved by Councillor Kalinski that this meeting go in-camera to discuss personnel issues.  
CARRIED

Out-of-Camera 17.134 Moved by Councillor Sinclair that this meeting go out-of-camera.

CARRIED

Cancellation of 17.135 Moved by Councillor Kalinski that Council approves of Outstanding Costs to Tax Roll cancellation of \$1,000.00 to the costs applied for uncollectible unsightly property cleanup to Lot 19 Block 2 Plan 99 HW Roll No. 6204012025.

CARRIED

17.136 Moved by Councillor Sinclair that a review of the Transportation and Utilities organizational structure be conducted with potential options to be presented to Council at the next regular Council Meeting.

CARRIED

Adjournment 17.137 Moved by Deputy Reeve Krywiak that this meeting adjourn.  
Time of Adjournment 1:02 PM.

CARRIED

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REEVE

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CHIEF ADMINISTRATIVE OFFICER