



# POLICY

## Historical Site Recognition and Dedication Policy

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3A.006

**Section:** 3.0 Planning and Community Services  
- A. Planning and Development Services  
**Authority:** General Manager of Planning and Community Services

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### Statement

The Municipal District of Bonnyville (M.D.) recognizes the importance of helping rural communities identify, recognize, and preserve sites of historical interest within its area of jurisdiction.

### Purpose

To provide one (1) time assistance to all rural communities who wish to recognize and preserve with a permanent landmark all sites of significant historical value.

### Definitions

For the purposes of this policy:

- (1) "Historical site" means an official location or structure where pieces of political, military, cultural, and/or social history must be preserved due to their cultural heritage value. A historical site may be any building, landscape, site, or structure that has a minimum of 50 years of local or regional significance.

### Policy

- (1) All groups wishing to place a landmark on a historical site must contact the M.D. in writing stating their intentions and the location identified.
- (2) The current landowner must be contacted to provide approval to place such a marker on the land identified in writing to the M.D.
- (3) All markers are to be of a permanent nature, being either a small rock, concrete cairn, or a metal stand/railing with an identifiable metal cast and shall be engraved or have a welded name plate attached. Other designs may also be accepted depending upon their degree of permanency.
- (4) The M.D. will contribute up to a maximum of \$500 per marker, based upon the expenses incurred by the sponsoring agency in getting the marker completed. Groups must submit a budget of expected costs with their application.
- (5) Responsibility for the marker, including maintenance, will remain with the sponsoring community association.
- (6) All sites of historical value will be considered on their own merit and must be approved by the General Manager of Planning and Community Services prior to receiving any funding support.

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*Date Adopted:* August 7, 2003

*Resolution No:* 03.365

*Date Reviewed*<sub>(01)</sub>: June 11, 2014

*Resolution No:* 14.276

*Date Amended*<sub>(01)</sub>: May 5, 2021

*Resolution No:* 21.369

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- (7) The M.D. will maintain an inventory of the locations of all sites designated under this program for reference.

## Review Period

Within five (5) years from date adopted / amended / reviewed.

## For administrative use only:

<b>Previous Policy Number:</b> (prior to July 24, 2019)	70.74.03
<b>Related Documentation:</b> (plans, bylaws, policies, procedures, etc.)	

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